

Wirral Council Overview & Scrutiny Annual Report

2016/17



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INTRODUCTION

The 2016/17 municipal year was a busy one for scrutiny in Wirral. A new committee model was introduced to align with the Wirral Plan which led to the creation of three Overview and Scrutiny committees with the themes of Business, Environment and People. This was designed to enable scrutiny to best support and add value to the Wirral Plan in delivering better outcomes for Wirral residents. The committees replaced the four Policy and Performance Committees that had been in place since 2013.

To support the new arrangements and further develop the scrutiny function to ensure its contribution to good governance and delivering value for money, the following were also introduced:

- Closer engagement with the Executive to ensure scrutiny holds the Executive to account and achieves the greatest possible impact in supporting the delivery of the Wirral Plan;
- Increased use of scrutiny as a vehicle to enable the voice of service users and residents to be heard;
- Setting clear objectives for scrutiny work to have the maximum impact;
- Making more use of pre-decision scrutiny to influence and improve decision-making;
- Dedicated scrutiny of the Council's transformation programme;
- Reducing the focus on formal committee meetings and increasing the focus on scrutiny work that produces member-led reports with clear recommendations;
- Time-limiting task and finish work to deliver results more quickly;
- Closing the loop on task and finish work to measure the effectiveness of scrutiny.

The three committees have been very productive, with six scrutiny reviews being completed during the year and a further five reviews initiated to be completed during 2017/18. There were six additional one-off sessions for the consideration of matters such as emerging transformation proposals and the 2017/18 budget proposals. Committees also received a total of 120 presentations, reports and updates, dealt with nine Notices of Motion and convened four additional meetings to review decisions that had been called-in or special meeting requests. Further details of the breadth and scope of the work carried out by the scrutiny function can be found in the appendices to this report.

This report highlights the key successes of 2016/17 setting out the task & finish work completed in-year including the outcomes and impact of this work. The report also explains the rationale for a further refinement of the committee model going into 2017/18 and will set out the priorities for scrutiny in Wirral for the coming municipal year.

CHAIRS REFLECTIONS

Councillor Moira McLaughlin – Chair of the People Overview & Scrutiny Committee

The committee has continued to deliver a very full work programme throughout the year and I would like to thank all members for their continued hard work and commitment. I have continued to work with colleagues from both opposition parties to develop the work programme and improve the quality of scrutiny. In December committee members were invited to attend a dedicated training session delivered by the Centre for Public Scrutiny on more effective scrutiny of safeguarding procedures.

All Chairs, vice Chairs and party spokespersons have worked collectively to look at how scrutiny can be strengthened. This led to some changes in performance reporting mid-year to ensure members have the best information to undertake their scrutiny roles. This joint working also led to the proposal to the Council leadership, following the Ofsted report into Children's Services, to establish a dedicated Children and Families Overview and Scrutiny Committee. This will ensure that scrutiny can achieve better results on monitoring the Improvement Plan and the testing the efficacy of policies and procedures.

Though I have decided to stand down as Chair, I hope to continue to play an active part in scrutiny and support colleagues Tom Usher and Julie McManus in their new roles. I hope they enjoy doing this as much as I have.

Councillor Mike Sullivan – Chair of the Business Overview & Scrutiny Committee

The Committee has worked hard over the last year and it is encouraging to see more involvement in Task & Finish work across all parties. I would like to thank all Members for working collaboratively during 2016/17.

Pre-decision scrutiny is key to good scrutiny and this has been demonstrated through scrutiny of the 2017/18 budget proposals and the new service delivery models as they are developed through the Council's Transformation Programme. On a personal note, I found it very positive to see the Cabinet Member fully engaging with committee members at the workshop to review the Access Wirral proposals.

As part of the Growth Plan, the Committee has been receiving updates from Peel Holdings on the development of Wirral Waters. Although open to all Members, these developments are a key part of the Committee's work programme and Members find the briefing sessions of great interest.

The development of the Liverpool City Region Combined Authority has been an important item on the Committee's agenda and Members have found the regular updates extremely beneficial. The LCRCA Scrutiny Panel has also worked tirelessly to scrutinise the work of the Combined Authority. As the Scrutiny Link for Wirral Council, I have ensured that the work of the Panel has been conveyed back to the Committee.

Councillor Phillip Brightmore – Chair of the Environment Overview & Scrutiny Committee

Committee has worked hard this year and I would like to thank all members for their continued commitment and collaborative approach to scrutiny.

A themed approach to meetings was piloted by the Environment Committee with the January meeting having a Housing theme and the March meeting focussing on Community Safety. The themed approach was well received by committee members allowing a holistic approach to reviewing progress against the Wirral Plan pledges. It provides a focus around the Wirral Plan pledges within the Environment remit, whilst allowing flexibility for urgent or follow-up items to be taken to committee as required.

Committee's pre-decision scrutiny session of the budget proposals within the Environment Committee's remit was well attended and a number of members' suggestions and mitigations were adopted by Cabinet. This included a suggestion to increase the charge for additional garden waste bins, which had not been increased since the introduction of the garden waste collection service.

I would like to offer my congratulations to Councillor Paul Stuart on being appointed as Chair of the Environment OSC Committee. I wish Paul well for the future and hope to form a good working relationship with this Committee in my new role as Cabinet Member for Environment.

Overview of Progress 2016/17

During 2016/17 the scrutiny function continued to develop its role in support of good corporate governance. The key achievements of 2016/17 include:

Cross Party Collaboration

Committee Chairs continued with their practice of holding agenda setting meetings with party spokespersons prior to formal committee meetings. This provided the opportunity for all groups to influence the shape of agendas and the scrutiny work programme throughout the year. Joint Chair's and spokespersons meetings have also been convened to focus on areas for improvement and development.

Wirral Plan & Committee Scope

A shift in focus on the committee's remits towards supporting the Wirral Plan has been implemented. This ensures that each committee reviews the pledges under their identified Wirral Plan theme. A good example of this is the themed approach to committee meetings adopted by the Environment Overview & Scrutiny committee, providing a more focused and holistic approach to understanding pledge delivery and the associated challenges.

The Scrutiny Work Programme

To improve scrutiny work planning Members were supported to prioritise areas of work which would add the most value and optimise the available resources to provide an efficient and deliverable work programme for each committee. The following principles were adopted by Members at work programme planning sessions to assist with topic selection:

Principles for Prioritisation	
Wirral Plan	Does the topic have a direct link with one of the 2020 pledges?
	Will the review lead to improved outcomes for Wirral residents?
Public Interest	Does the topic have particular importance for Wirral Residents?
Transformation	Will the review support the transformation of the Council?
Financial Significance	Is the subject matter an area of significant spend or potential saving?
	Will the review support the Council in achieving its savings targets?
Timeliness / Effectiveness	Is this the most appropriate time for this topic to be scrutinised?
	Will the review be a good use of Council resources?

Performance Reporting

Alongside the new scrutiny model, the approach to performance reporting was re-designed to ensure effective oversight of the Wirral Plan. Quarterly pledge themed performance reports were provided to Scrutiny Committees to enable performance to be continuously monitored and reviewed.

Scrutiny of the Transformation Programme

The Centre for Public Scrutiny promotes the effective involvement of scrutiny councillors in considering and debating major council transformation plans to make the end product more robust. In Wirral, a mechanism for scrutinising the Council's Transformation Programme was adopted by scrutiny committees at the start of the year. This embedded the pre-decision scrutiny of service development proposals providing an opportunity to influence decisions on major transformation projects affecting all residents of the borough. A series of workshops has been delivered in year to consider a number of service development proposals. Feedback from these sessions has been considered in the development of business cases presented to Cabinet.

Budget Scrutiny

The 2017/18 budget proposals received detailed and comprehensive pre-decision scrutiny through a series of workshops set up for each committee. These sessions influenced a number of budget decisions, for example encouraging the Cabinet to revise proposals to introduce car parking charges in various locations around the borough, and suggesting an increase to the charge for additional garden waste bins.

Member Development

Scrutiny takes an active role in providing elected Members with access to training and development. This year, in response to the Ofsted inspection of Children's Services a training session was commissioned to improve scrutiny and challenge of children's safeguarding services. The session, 'Effective Children Safeguarding' delivered by the Centre for Public Scrutiny, was attended by 13 scrutiny Members. Members' learning from the session included the need to build relationships with key groups including the Local Safeguarding Children's Board, and to develop mechanisms to test the effectiveness of front line practices. A comprehensive session booklet and review key learning outcomes were issued to members after the session.

Scrutiny members have access to a Scrutiny Toolkit comprised of seven useful guides covering all aspects of scrutiny. In addition, regular updates and best practice guides from the Centre for Public Scrutiny are circulated to Members.

THE IMPACT OF SCRUTINY IN 2016/17.

PEOPLE OVERVIEW & SCRUTINY COMMITTEE

Scrutiny Committee Meetings	Scope
5 regular committee meetings	To review and scrutinise the strategies and plans associated with the People theme of the Wirral Plan. To review and scrutinise the commissioning, management and performance of services under the People Committee remit. This has included a combination of standing items and items identified by the Chair and Party Spokespersons for committee agendas. See appendix 3 for the full list of reports received during the year.

Scrutiny Work Outside Committee Meetings	Scope	Outcome
<p>Avoiding Admissions Scrutiny Review This detailed review aimed to provide assurances that adequate plans are in place to enhance community-based services in order to reduce unplanned admissions to hospital.</p>	Sessions were held with representatives from many different health and care provider organisations including care homes, carer and patient representative groups and third sector organisations. The task and finish group was strengthened by the inclusion of a representative from Healthwatch Wirral.	<p>Members endorsed the direction of travel towards greater integration of health & care and enhanced provision of community services:</p> <ul style="list-style-type: none"> • Recognition that pressure on frontline services will only increase without radical changes to the way services are delivered. • The establishment of a clear leadership structure and a coordinated response from a range of services is required to ensure delivery of successful health and social care. • Acknowledgement of the vital contribution and continued importance of community care, including domiciliary care. This will require additional resources to ensure acceptable pay rates and further training. • The vital role of public health and the preventative agenda was highlighted.

Scrutiny Work Outside Committee Meetings	Scope	Outcome
<p>Cumulative Impact Scrutiny Review This review was instigated due to concerns raised about negative public health and public order impacts in localities with high concentrations of off-licences and fast food outlets.</p>	<p>The aim was to explore the issue of cumulative impact in relation to the prevalence of off licences and fast food takeaways and their impact on public health. Members were keen to establish what powers and tools were at the Council’s disposal and to what extent these were being fully realised.</p>	<ul style="list-style-type: none"> • This review contributed to policy development and improvement by creating momentum for a special cumulative impact policy to be consulted upon. Following this review the Licencing Committee authorised a consultation into the possibility of amending the Licensing Authority’s Statement of Licensing Policy to include a Special Cumulative Impact Policy for an area in Birkenhead identified by Merseyside Police in respect of premises which sold alcohol for consumption off the premises.
<p>Community Pharmacies This was a fast turnaround scrutiny review to respond to Government proposals for changes to community pharmacy contractual and funding arrangements.</p>	<p>An evidence Day was held with representatives from NHS England, Wirral Clinical Commissioning Group (CCG), Community Pharmacy Cheshire & Wirral Local Pharmacy Committee and Public Health (Wirral Council). The aim was to understand the implications for Wirral of the Government proposals for changes to the contractual framework and funding of community pharmacies, and whether any mitigating actions were required by the various stakeholders.</p>	<ul style="list-style-type: none"> • The review panel found that, despite concerns among providers, no reduction to the number of community pharmacies in Wirral had occurred at that time. • Recognition of the need to assess the on-going impact of future developments in the local pharmacy market and the potential impact on other service providers, such as GPs. • The findings of this review are being considered in the development of the Council’s Pharmaceutical Needs Assessment. A draft of this will be shared with the overview and scrutiny committee prior to its publication.

Scrutiny Work Outside Committee Meetings	Scope	Outcome
<p>Transforming Wirral - DASS Integration & Integrated Commissioning</p> <p>Members of the Committee scrutinised the Council’s proposals to create a commissioning hub and integrate community care teams with the NHS.</p>	<p>A workshop was convened for members to consider the business cases relating to:</p> <ul style="list-style-type: none"> • Creating a commissioning hub to jointly commission services with Wirral Clinical Commissioning Group (CCG) • Creating integrated community care teams with Wirral Community NHS Trust to deliver services to older people. <p>Members’ comments were reported to Cabinet for consideration alongside the business cases.</p>	<p>The workshop highlighted a number of issues to Cabinet including the impact on staff job security and terms and conditions, the ability to manage increasing demand on services, the need to be client focused and the need for robust performance management arrangements.</p> <p>The issues highlighted by Members were incorporated into the delivery of the Adults Integration project which successfully delivered on 1/6/17, including:</p> <ul style="list-style-type: none"> • Protection of staff numbers during the transfer and the contractual arrangements which allowed for the buyback of Council back office services to support the new model. • A robust performance management mechanism integrated into the contract to ensure there would be effective measures of the service once transferred.
<p>Health & Care performance Panel</p> <p>4 Panel Meetings and 2 Quality Account Sessions</p>	<p>The Health and Care Performance Panel scrutinises the general performance of the key health and social care service providers in Wirral. The panel reviews performance and provides oversight, support and challenge to the health sector on behalf of the People Overview & Scrutiny Committee.</p>	<ul style="list-style-type: none"> • Fulfilling statutory health scrutiny duty. • Effective scrutiny of the performance of local health Trusts via the Quality Account scrutiny sessions. • Monitoring standards in care homes and domiciliary care. • Engagement with patient advocacy groups e.g. Healthwatch Wirral.

Scrutiny Work Outside Committee Meetings	Scope	Outcome
<p>Children Sub-Committee 4 Sub-Committee Meetings</p>	<p>The Children Sub-Committee scrutinises the achievement of key outcomes, as set out in Wirral’s Strategy for Children, Young People and Families. The specific Wirral Plan pledges within the remit of the Sub-Committee are:</p> <ul style="list-style-type: none"> • Children are ready for school; • Young people are ready for work and adulthood; • Vulnerable children reach their full potential; • Reduce child and family poverty. <p>The Sub-Committee has influenced effective scrutiny arrangements regarding the Children’s Services Ofsted report and the Improvement Plan.</p>	<ul style="list-style-type: none"> • Providing the scrutiny response to the outcomes of the recent Ofsted inspection into Children’s Services, including monitoring progress of the Improvement Plan against key performance indicators. • Effective engagement with the Local Safeguarding Children Board. • New approaches to scrutiny of children’s services e.g. Reality Check Visits.

BUSINESS OVERVIEW & SCRUTINY COMMITTEE

Scrutiny Committee Meetings	Scope
5 regular committee meetings	To review and scrutinise the strategies and plans associated with the Business theme of the Wirral Plan. To review and scrutinise the commissioning, management and performance of services under the Business Committee remit. This has included a combination of standing items and items identified by the Chair and Party Spokespersons for committee agendas. See appendix 3 for the full list of reports received during the year.

Scrutiny Work Outside Committee Meetings	Scope	Outcome
<p>IT Disaster Recovery This was a quick review carried out in response to concerns regarding the need for an up-to-date and comprehensive IT disaster recovery plan for Wirral Council.</p>	The objectives for doing this work were to receive assurances that the Council establishes effective IT disaster recovery arrangements and takes steps to mitigate risks relating to IT disaster recovery highlighted in the Council's risk register. It was also an aim of the Panel to raise the profile of IT disaster recovery across the Council and its partners. This was conducted over a single evidence session with senior officers.	<ul style="list-style-type: none"> • The Council will have an IT Disaster Recovery Plan fit for purpose. • Raised staff awareness of IT disaster recovery and the impact on services across the Council. • Establishment of effective disaster recovery arrangements with Council partners.
<p>Tourism This piece of work was commissioned following an officer report to the previous Regeneration & Environment Policy & Performance Committee on how tourism is marketed.</p>	The key objectives of the review were to review how Wirral's tourism offer, including heritage, is marketed and to identify any gaps that can be exploited. Additionally, the Review Panel wanted to understand the role of the Local Enterprise Partnership and to ensure that all opportunities for marketing of tourism are taken. The review was conducted over a number of evidence sessions with key senior officers and representation from the LEP.	<ul style="list-style-type: none"> • Better understanding and engagement with volunteer groups working in the sector. • Wirral to enhance its tourism profile through a complementary programme of events. • The potential of Birkenhead Market as a key feature for developing its tourism offer. • Influenced the development of the Wirral Visitor Economy Strategy.

Scrutiny Work Outside Committee Meetings	Scope	Outcome
<p>Resident Parking This was a quick review commissioned following an officer report to Committee which highlighted a number of issues relating to resident parking in Wirral.</p>	<p>The scrutiny review was undertaken over two evidence sessions. The key objectives were to understand the issues around the current resident parking scheme policy on new and existing resident parking schemes and to help inform the development of a new Resident Parking Scheme Policy for Wirral.</p>	<ul style="list-style-type: none"> • Residents were engaged and their views were used to understand and influence the development of policy proposals. • A more equitable and sustainable approach to resident parking was recommended.
<p>Transforming Wirral - Access Wirral Members of the Committee scrutinised the proposal to develop the Council's Customer Contact and Transactional Services to deliver a better, faster and more efficient customer service.</p>	<p>A workshop was held to review an outline business case for Access Wirral, which forms part of Wirral Council's Strategic Transformation Programme. The workshop, which was open to all Members of the Committee, took a question and answer approach. Members' comments were referred to Cabinet To be considered as part of the decision to proceed.</p>	<p>The workshop highlighted a number of issues including:</p> <ul style="list-style-type: none"> • Ensuring on-line accessibility for Wirral residents. • Issues relating to the Customer Relationship Management interface and the user experience. • The impact on vulnerable residents and the appropriate support available. • The outcomes of the project are monitored and value for money is demonstrated.
<p>Liverpool City Region Combined Authority Scrutiny The LCRCA Scrutiny Panel convened three times over the 2016/17 Municipal Year.</p>	<p>The panel carries out scrutiny reviews into areas of strategic importance for the people of the Liverpool City Region. During 2016/17 the Scrutiny Panel completed in-depth scrutiny reviews on apprenticeships and short-hop bus fares across the City Region for consideration by the Combined Authority.</p> <p>Following the election of the Mayor for the Liverpool City Region, the powers and responsibilities of this office have been formalised. This establishes a greater role for scrutiny members to hold the Mayor to account.</p>	<ul style="list-style-type: none"> • Ensuring Wirral's voice is heard as part of the scrutiny of LCRCA areas of activity. • Providing challenge to LCRCA policy and strategy development; • Monitoring the delivery of the Authority's strategic plan.

ENVIRONMENT OVERVIEW & SCRUTINY COMMITTEE

Scrutiny Committee Meetings	Scope
5 regular committee meetings	<p>To review and scrutinise the strategies and plans associated with the Environment theme of the Wirral Plan. To review and scrutinise the commissioning, management and performance of services under the Environment Committee remit.</p> <p>This has included a combination of standing items and items identified by the Chair and Party Spokespersons for committee agendas. See appendix 3 for the full list of reports received during the year.</p>
Special Meeting to review Community Safety	Members of the Committee requested a Special Meeting to discuss the remit of the Council's Community Patrol Service.

Scrutiny Work Outside Committee Meetings	Scope	Outcome
<p>Coastal Strategy A scrutiny review was added to the work programme to consider how coastal schemes are being delivered and the level of funding required, including local levy contributions, given the financial challenges facing the Council.</p>	The review was undertaken through question and answer sessions. The key focus of the review was to review how Wirral Council is delivering the Coastal Strategy, particularly in relation to the four schemes identified as requiring intervention in the short-term, and to ensure that all funding opportunities are explored where there are shortfalls.	<ul style="list-style-type: none"> • Ensuring all viable funding opportunities are explored to reduce impact on capital bids • Linking in regeneration opportunities with coastal schemes to maximise funding • Acknowledgement of Members role in raising residents' awareness of flood and coastal erosion risk to help communities better prepare for the challenges ahead.
<p>Number of Councillors Scrutiny Review This quick review was conducted in response to a Notice of Motion to Council suggesting that the number of Councillors in Wirral should reduce from 66 to 44.</p>	Panel Members aimed to reach an informed view on whether the Council should actively progress a referral to the Local Government Boundary Commission for England to conduct an Electoral Review.	<ul style="list-style-type: none"> • Reassurance of the low cost of councillors in Wirral in comparison with local and statistical neighbours. • Reassurance that Wirral has a good level of electoral equality in terms of the number of electors per councillor.

Scrutiny Work Outside Committee Meetings	Scope	Outcome
<p>Transforming Wirral - Community Safety Proposals: Safer Wirral Unit</p> <p>Members of the Committee scrutinised the proposal to fully integrate Community Safety services with Merseyside Police to create a new Delivery Vehicle, the Safer Wirral Unit.</p>	<p>A workshop was held to review an outline business case for Community Safety which forms part of Wirral Council's Strategic Transformation Programme. The workshop, which was open to all Members of the Committee, took a question and answer approach. Members' comments were reported back to Committee before being referred to Cabinet for consideration.</p>	<p>The workshop highlighted a number of issues including:</p> <ul style="list-style-type: none"> • The importance of reviewing performance data and accountability for this • The accountability for key community safety activities • Training of officers being commensurate with roles • Ensuring proactive work remains on the agenda • Ensuring effective governance and scrutiny arrangements are in place.
<p>Wirral Flood and Water Risk Management Partnership</p> <p>Standing Panel to meet 3 times per year</p>	<p>Following a report into the significant flooding incidents on Wirral in August and September 2015, Committee agreed to set up a standing panel to monitor the implementation of the recommendations contained within the report and the Action Plan of the Local Flood Risk Management Strategy. The Panel would also ensure Wirral Council and its partners are best placed to respond effectively to future significant flood events.</p>	<ul style="list-style-type: none"> • The establishment of the formal mechanism for committee to carry out its statutory responsibility to scrutinise Wirral's flood and water management arrangements.

NEW SCRUTINY ARRANGEMENTS AND PRIORITIES FOR 2017/18

Review of Scrutiny Arrangements for Children's Services, Adult Social Care and Health.

During the municipal year, the extensive scope of the People Overview & Scrutiny Committee was widely acknowledged by Members. This was consistent with Member concerns about the scope of the former Families & Wellbeing Policy & Performance Committee. Consequently a review of the scrutiny structure took place at the end of the municipal year.

The outcome of the review resulted in the People Overview and Scrutiny committee being replaced by two new scrutiny committees, the Adult Care & Health Overview & Scrutiny Committee and the Children & Families Overview & Scrutiny Committee. The creation of a specific Committee with responsibility for scrutinising children's services will support the Council's response to the outcomes of the recent Ofsted inspection. An enhanced profile for health scrutiny will be achieved by conducting health scrutiny in public through the Adult Care & Health Overview & Scrutiny Committee.

The current Business and Environment Overview & Scrutiny Committees will remain unchanged. Arrangements for financial monitoring and performance reporting aligned to the People Wirral Plan theme will be split between the two new committees. This will ensure the scrutiny function continues to add value to the Wirral Plan.

Priorities for 2017/18

In the coming year the scrutiny function will continue to prioritise supporting the effective delivery of the Wirral Plan and the Council's Transformation Programme.

The scrutiny function will continue to focus on delivering the following outcomes:

- The Council's Executive is held to account
- Partner agencies are held to account
- Good governance is maintained
- Decision-making is improved
- Policy is developed and enhanced
- Service improvements are identified and implemented
- Resident or service user feedback is used to influence change
- Members are informed about the quality or effectiveness of services

In support of the above, the following key areas of focus have been identified for 2017/18:

Engagement of Cabinet Members

Scrutiny will continue to work closely with Cabinet Members to ensure scrutiny holds the Executive to account and is able to achieve the greatest impact in supporting the delivery of the Wirral Plan. This has been evident so far in the scrutiny of Transformation Programme projects, where Cabinet Members have presented proposals and were challenged by scrutiny Members. The aim for the

coming year is to further engage with Cabinet Members through transformation scrutiny and invitations to scrutiny committees.

Seeking opportunities to engage better with residents

A key aim for the coming year is to improve engagement with service users and local residents, so that their views can be used to influence policy and service improvement. This will be achieved through increased engagement with voluntary organisations, friends groups and conducting focus groups and surveys with residents.

On-going assurance

Scrutiny must be agile and flexible in order to be able to provide effective oversight of services delivered by the Council and its partners. Seeking new ways to conduct scrutiny will support elected Members to scrutinise the broadest range of services in the most efficient way. The use of different tools to carry out scrutiny will optimise the available capacity of each committee. Examples of new assurance methods being considered in the coming year include mystery shopping exercises and reality check visits with staff in Children's Services.

Closing the loop and measuring the effectiveness of scrutiny

To achieve tangible impact and make sure the work of scrutiny counts, scrutiny must get better at monitoring progress against its findings and recommendations. To achieve this, scrutiny committees will ensure that progress reports from previous scrutiny reviews are scheduled on committee work programmes. This will require members to ensure there is adequate space on committee agendas for follow-up reports. This will encourage greater ownership of scrutiny recommendations and will improve accountability regarding their implementation.

APPENDICES

Appendix 1: Table of completed / initiated scrutiny activity in 2016/17

Item	Format	Committee	Timescale
Avoiding Admissions	Scrutiny Review	People Committee	Completed September 2016
Cumulative Impact	Scrutiny Review	People Committee	Completed September 2016
Community Pharmacies	Scrutiny Review	People Committee	Completed February 2017
Re-provision of respite services	Scrutiny Review	People Committee	Initiated February 2017
Continuing Healthcare Funding – (H&CPP)	Scrutiny Review	People Committee	Initiated March 2017
Health & Care Performance Panel	Standing Panel	People Committee	6 Meetings during 2016/17
Health & Care Performance Panel Quality Accounts	Scrutiny Workshop	People Committee	May 2016
Children Sub-Committee	Sub-Committee	People Committee	4 Meetings during 2016/17
Department of Adult Social Services Transformation Project	Transforming Wirral Scrutiny Workshop	People Committee	August 2016
Disaster Recovery	Scrutiny Review	Business Committee	Completed July 2016
Tourism	Scrutiny Review	Business Committee	Completed January 2017
Resident Parking Scrutiny Review	Scrutiny Review	Business Committee	Initiated December 2016
Supporting the Creative Sector	Scrutiny Review	Business Committee	Initiated February 2017
Liverpool City Region Combined Authority (LCRCA) Scrutiny	Standing Panel	Business Committee	3 Meetings during 2016/17
Access Wirral Transformation Project	Transforming Wirral Scrutiny Workshop	Business Committee	February 2016
The Number of Councillors	Scrutiny Review	Environment Committee	Completed January 2017
Coastal Strategy	Scrutiny Review	Environment Committee	Completed July 2016
Modern Slavery	Scrutiny Review	Environment Committee	Initiated March 2017
Community Safety Transformation Project	Transforming Wirral Scrutiny Workshop	Environment Committee	September 2016
Budget Scrutiny	Budget Scrutiny Sessions across all O&S Committees	All Committees	January 2017

Appendix 2: Call-In Meetings and Notices of Motion

Call-In Meetings

Business Overview & Scrutiny Committee	Date
Keeping Residents Informed (Business OSC)	27/07/2016
Hoylake Golf Resort (Business OSC)	07/12/2016
Car Parking Changes – Budget Saving Options (Business OSC)	13/03/2017
Environment Overview & Scrutiny Committee	Date
Domestic Refuse Collection Outline Business Case (Environment OSC)	26/07/2016

Notices of Motion

Business Overview & Scrutiny Committee	Date
Setting Clear Targets for Wirral Waters	12/07/2016
Reducing Pedestrian Casualties in Wirral	12/07/2016
Performance Management - Reporting Arrangements	29/11/2016
Inward Investment	29/11/2016
Treating All Residents Fairly and Equitably	29/11/2016
Environment Overview & Scrutiny Committee	Date
Performance Management - Reporting Arrangements	30/11/2016
Recognising the Contribution of Our Friends Groups	30/11/2016
People Overview & Scrutiny Committee	Date
Motor Neurone Disease (MND) Charter	28/11/2016
Performance Management - Reporting Arrangements	28/11/2016

Appendix 3: Overview & Scrutiny Committee Agenda Items 2016/17

Business Overview & Scrutiny Committee

Title	Format	Date
Transforming Wirral	Officer Report	12/07/2016
Disaster Recovery Scrutiny Review Report	Officer Report	12/07/2016
Street Lighting - Scottish Power Performance	Officer Report	12/07/2016
Resident Parking Policy	Officer Report	12/07/2016
Liverpool City Region Combined Authority	Verbal Update	12/07/2016
2015/16 Regeneration & Environment and Transformation & Resources Directorate Plan Closedown Reports	Officer Report	12/07/2016
Policy Inform: Business	Officer Report	12/07/2016
Appointment of the Highways Representation Panel	Officer Report	12/07/2016
Scrutiny Work Programme	Officer Report	12/07/2016
Road Safety - Reducing Pedestrian Casualties	Officer Report	13/09/2016
Customer Contact Update Report	Officer Report	13/09/2016
Update on Liverpool City Region Developments	Officer Report	13/09/2016
Liverpool City Region Combined Authority Scrutiny Panel	Verbal Update	13/09/2016
Wirral Plan Overview Report: 2016-17 Quarter 1 - Business	Officer Report	13/09/2016
Financial Monitoring Quarter 1 2016//17	Officer Report	13/09/2016
Policy Inform: Business	Officer Report	13/09/2016
Highways and Traffic Representation Panel Minutes	Officer Report	13/09/2016
Scrutiny Work Programme Update	Officer Report	13/09/2016
Asset Strategy Presentation	Presentation	29/11/2016
Liverpool City Region Combined Authority Scrutiny Panel	Verbal Update	29/11/2016
2016/17 Quarter 2 Wirral Plan Performance – Business	Officer Report	29/11/2016
Financial Monitoring Quarter 2 2016/17	Officer Report	29/11/2016
Business Overview & Scrutiny Committee Work Programme	Officer Report	29/11/2016
Proposal to Implement Risk Based Verification	Officer Report	29/11/2016
Budget Proposals Workshop Report	Officer Report	24/01/2017
The Role of Councillors in Wirral's Asset Strategy	Officer Report	24/01/2017
Tourism Task and Finish Scrutiny	Officer Report	24/01/2017
Update on Liverpool City Region Developments	Officer Report	24/01/2017
Liverpool City Region Combined Authority Scrutiny Panel	Verbal Update	24/01/2017
Policy Inform: Business	Officer Report	24/01/2017
Highways and Traffic Representation Panel Minutes	Officer Report	24/01/2017
Scrutiny Work Programme Update	Officer Report	24/01/2017
Council's Commercial Approach Presentation	Officer Report	29/03/2017
Access Wirral Service Development Proposals	Officer Report	29/03/2017
Update on Liverpool City Region	Officer Report	29/03/2017
Liverpool City Region Combined Authority Scrutiny Panel	Verbal Update	29/03/2017
2016/17 Quarter 3 Wirral Plan Performance – Business	Officer Report	29/03/2017
Financial Monitoring 2016/17 Quarter 3	Officer Report	29/03/2017
Policy Inform: Business	Officer Report	29/03/2017
Scrutiny Work Programme Update	Officer Report	29/03/2017

Environment Overview & Scrutiny Committee

Title	Format	Date
Flood and Water Management Act: Significant Flood Investigation: August 22nd to September 2nd 2015	Officer Report	18/07/2016
Coastal Strategy Scrutiny Report	Officer Report	18/07/2016
Transforming Wirral Report	Officer Report	18/07/2016
2015/16 Regeneration & Environment and Transformation & Resources Directorate Plan Closedown Reports	Officer Report	18/07/2016
Flood and Coastal Erosion Risk Management: Governance and Reporting Arrangements	Officer Report	18/07/2016
Policy Inform: Environment	Officer Report	18/07/2016
Scrutiny Work Programme Report	Officer Report	18/07/2016
Work Programme Workshop Feedback	Officer Report	21/09/2016
Transforming Wirral - Community Safety	Officer Report	21/09/2016
Future Domestic Refuse Collection Service	Presentation	21/09/2016
Wirral Plan Overview Report: 2016-17 Quarter 1 - Environment	Officer Report	21/09/2016
Financial Monitoring Quarter 1 2016/17	Officer Report	21/09/2016
Policy Inform: Environment	Officer Report	21/09/2016
Scrutiny Committee – Work Programme Update	Officer Report	21/09/2016
Number of Councillors - Report of the Scrutiny Review Panel	Officer Report	30/11/2016
Wirral Leisure Strategy Presentation	Presentation	30/11/2016
Wirral Culture Strategy Presentation	Presentation	30/11/2016
2016/17 Quarter 2 Wirral Plan Performance - Environment	Officer Report	30/11/2016
2016/17 Quarter 2 - Financial Monitoring	Officer Report	30/11/2016
Scrutiny Committee – Work Programme Update	Officer Report	30/11/2016
Magenta Housing Association - Impact of Welfare Reform	Presentation	31/01/2017
Wirral Housing Strategy	Presentation	31/01/2017
Homelessness in Wirral and the Implementation of the Homelessness Reduction Bill	Officer Report	31/01/2017
Policy Inform	Officer Report	31/01/2017
Scrutiny Committee – Work Programme Update	Officer Report	31/01/2017
2017/18 Budget Scrutiny Report	Officer Report	31/01/2017
Information Report: Local Policing On Wirral	Presentation	28/03/2017
'Ensuring Wirral's Neighbourhoods Are Safe' Strategy - Progress Update	Presentation	28/03/2017
Community Safety Integration Project – Progress Update	Presentation	28/03/2017
2016/17 Quarter 3 Wirral Plan Performance - Environment	Officer Report	28/03/2017
Financial Monitoring 2016/17 Quarter 3	Officer Report	28/03/2017
Scrutiny Committee – Work Programme Update	Officer Report	28/03/2017
Policy Inform	Officer Report	28/03/2017

People Overview & Scrutiny Committee

Title	Format	Date
Transforming Wirral Report	Officer Report	14/07/2016
Elected Members and the Quality Assurance of Care	Officer Report	14/07/2016
The Implications of the Modern Slavery Act 2015	Officer Report	14/07/2016
Safeguarding Children Scrutiny Review - Update	Officer Report	14/07/2016
Performance Monitoring - End Of Year 2015/16	Officer Report	14/07/2016
Work Programme for the Municipal Year	Officer Report	14/07/2016
Report from the Health & Care Performance Panel (H&CPP)	Officer Report	14/07/2016
Establishment of the H&CPP for the Municipal Year	Officer Report	14/07/2016
Establishment of the Children Sub-Committee for the Year	Officer Report	14/07/2016
Policy Inform Briefing Paper	Officer Report	14/07/2016
Public Health Annual Report	Officer Report	08/09/2016
Meeting the Housing Needs of Vulnerable People	Officer Report	08/09/2016
Transforming Wirral - DASS Business Cases	Officer Report	08/09/2016
Cumulative Impact on Public Health Scrutiny Review Report	Officer Report	08/09/2016
Avoiding Admissions Scrutiny Review Report	Officer Report	08/09/2016
Healthy Wirral - Local Delivery Plan	Presentation	08/09/2016
Wirral Plan Overview Report: 2016-17 Quarter 1 - People	Officer Report	08/09/2016
Financial Monitoring Report Quarter 1 2016/17	Officer Report	08/09/2016
Policy Inform	Officer Report	08/09/2016
Scrutiny Committee – Work Programme Update	Officer Report	08/09/2016
All Day Health Centre Services and GP Seven Day Working	Officer Report	28/11/2016
Review of Services Provided By Change, Grow, Live	Officer Report	28/11/2016
Cheshire & Merseyside Sustainability and Transformation Plan	Presentation	28/11/2016
2016/17 Quarter 2 Wirral Plan Performance - People	Officer Report	28/11/2016
Financial Monitoring - 2016/17 Quarter 2	Officer Report	28/11/2016
Children Sub Committee - Terms of Reference	Officer Report	28/11/2016
Report from Health and Care Performance Panel	Officer Report	28/11/2016
Scrutiny Committee – Work Programme Update	Officer Report	28/11/2016
Safeguarding Children Annual Report 2015/16	Officer Report	01/02/2017
Tobacco Control and Alcohol Strategies	Presentation	01/02/2017
Ageing Well In Wirral – Strategy Delivery Update	Officer Report	01/02/2017
Community Pharmacy Scrutiny Review Report	Officer Report	01/02/2017
Budget 2017/18 Scrutiny Report	Officer Report	01/02/2017
Policy Inform	Officer Report	01/02/2017
Feedback from the Meeting of the H&CPP held on 07/12/16	Officer Report	01/02/2017
Scrutiny Committee – Work Programme Update	Officer Report	01/02/2017
Minutes of the meeting of the H&CPP – 01/02/17	Officer Report	23/03/2017
Adults Safeguarding Annual Report	Officer Report	23/03/2017
Wirral CCG - Outcomes from Service Policy Review Consultation	Officer Report	23/03/2017
2016/17 Quarter 3 Wirral Plan Performance - People	Officer Report	23/03/2017
Financial Monitoring 2016/17 Quarter 3	Officer Report	23/03/2017
Avoiding Admissions Scrutiny Review - Follow Up	Officer Report	23/03/2017
Health and Social Care Integration – Progress Update	Verbal Update	23/03/2017
Improving Life Chances Strategy Update	Officer Report	23/03/2017
Policy Inform	Officer Report	23/03/2017
Membership of Children's Sub Committee	Officer Report	23/03/2017
Scrutiny Committee – Work Programme Update	Officer Report	23/03/2017